



# Finance, Community & Services Committee Meeting

Monday 3 July 2023  
6.30pm

**Minutes**

Unconfirmed

Unconfirmed

# Finance, Community & Services Committee Minutes

Monday 3 July 2023

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Unconfirmed

## Finance, Community & Services Committee

### Minutes of the Meeting held on 3 July 2023 at 6.33pm.

Present: Her Worship the Mayor, Councillor Susan Wynne (Chair)

Councillors: Harriet Price

Nicola Grieve

Mark Silcocks

Sarah Swan

Merrill Witt

via Zoom (Items D2 to R2)

Staff	Robert Lam	(Acting Manager Engineering Services)
	Sue Meekin	(Director – Corporate Performance)
	Patricia Occelli	(Director – Community & Customer Experience)
	Tom O’Hanlon	(Director – Infrastructure & Sustainability)
	Craig Swift-McNair	(General Manager)
	Paul Ryan	(Chief Financial Officer)
	Helen Tola	(Manager – Governance & Risk)

Also in Attendance: Nil

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## 1. Opening

The Chair declared the Finance, Community & Services Committee of 3 July 2023 open and welcomed Councillors, staff and members of the public who are watching and listening to this evenings meeting.

## 2. Acknowledgement of Country (Gadigal People and Birrabirragal People)

The Chair read the following Acknowledgement of Country:

*I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.*

## 3. Acknowledgement of the Sovereign of the Day (King Charles III)

The Chair read the following Acknowledgement of the Sovereign of the Day (King Charles III):

*I also acknowledge, the King of Australia, King Charles III.*

## 4. Leave of Absence and Apologies

An apology was received and accepted from Councillor Peter Cavanagh and leave of absence granted.

**Note:** Leave of absence has previously been granted to Councillor Toni Zeltzer for the period from 13 June 2023 to 24 July 2023.

### 4.1 Attendance via Audio-Visual Link

(Grieve/Price)

**Resolved:**

THAT in accordance with clause 5.23 of Council's Code of Meeting Practice, Council approves the following Councillors participation in the Finance, Community & Services Committee Meeting of 3 July 2023 via Audio-Visual Link:

- Councillor Swan.

**Note:** *In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this planning matter.*

#### **For the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Wynne

#### **Against the Motion**

Nil

**6/0**

## **5. Late Correspondence**

Late correspondence was submitted to the committee in relation to Item: R2

## **6. Declarations of Interest**

Nil

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Unconfirmed

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**Items to be Decided by this Committee using its Delegated Authority**

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**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 5 JUNE 2023**  
**Author:** Sue O'Connor, Governance Officer  
**File No:** 23/100756  
**Purpose of the Report:** The Minutes of the Finance, Community & Services Committee of 5 June 2023 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**(Silcocks/Grieve)**

**Resolved:**

THAT the Minutes of the Finance, Community & Services Committee Meeting of 5 June 2023 be taken as read and confirmed, subject to adding reference that the meeting was held via Zoom.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Witt  
Councillor Wynne

**Against the Motion**

Nil

**5/0**

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**Item No:** D2 Delegated to Committee  
**Subject:** **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 6 JUNE 2023**  
**Author:** Emilio Andari, Manager Engineering Services  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/104337  
**Purpose of the Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**Note:** The Committee amended the Resolution.

**(Silcocks/Grieve)**

**Resolved:**

THAT the Recommendations Y3 & Y4 contained in the minutes of the Woollahra Local Traffic Committee held on Tuesday 6 June 2023 be adopted, noting that Recommendation Y1 & Y2 have been deferred for consideration at the Finance, Community & Services Committee in August 2023.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Witt  
Councillor Wynne

Nil

**5/0**

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**Item No:** Y1  
**Subject:** **VICTORIA ROAD, BELLEVUE HILL - BICYCLE ROUTE SAFETY TREATMENTS AT FOSTER AVENUE**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/94514  
**Purpose of the Report:** To improve traffic conditions and cyclist safety  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Note:** Councillor Swan attended the meeting at 6.40pm.

**Note:** The Committee amended the Resolution.

**(Grieve/Silcocks)**

**Resolved:**

THAT consideration of the design plan for the proposed bicycle route safety treatments including installation of median island and realignment of the existing bicycle lane in Victoria Road, Bellevue Hill, at Foster Avenue (as per attached Attachment 1 – Design Plan) be deferred to the Finance, Community & Services Committee in August 2023 to allow staff the opportunity to consider a late submission from BIKEast.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Wynne

Nil

**6/0**



**Item No:** Y2  
**Subject:** **VICTORIA ROAD, BELLEVUE HILL - BICYCLE ROUTE SAFETY TREATMENTS AT MARCH STREET**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/94624  
**Purpose of the Report:** To improve traffic conditions and cyclist safety  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Note:** The Committee amended the Resolution.

**(Grieve/Silcocks)**

**Resolved:**

THAT consideration of the design plan for the proposed bicycle route safety treatments including installation of median island and realignment of the existing bicycle lane in Victoria Road, Bellevue Hill, at March Street (as per attached Attachment 1 – Design Plan) be deferred to the Finance, Community & Services Committee in August 2023 to allow staff the opportunity to consider a late submission from BIKEast.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Wynne

**Against the Motion**

Nil

**6/0**

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**Item No:** Y3  
**Subject:** **DARLING POINT ROAD, DARLING POINT - MOBILITY PARKING ZONE**  
**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/94873  
**Purpose of the Report:** To create reasonable access for a Mobility Permit holder to their residence.  
**Alignment to Delivery Program:** Strategy 6.2 Improve the management of public parking on-street and off-street.

**(Grieve/Silcocks)**

**Resolved:**

THAT:

- A. A 6 metre long parallel 'Mobility Parking' space be installed on the eastern side of Darling Point Road, Darling Point, outside property No.129-131 Darling Point Road, as indicated in Attachment 1.
- B. The applicant be advised of Council's Procedure and conditions for Mobility Parking zones, including the requirement to renew these zones annually.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Witt  
Councillor Wynne

Nil

**5/0**

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**Item No:** Y4  
**Subject:** **SUTTIE ROAD, BELLEVUE HILL - LINE MARKING AND PARKING RESTRICTION INVESTIGATION**  
**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/94962  
**Purpose of the Report:** To improve on-street parking opportunities and maintain safe traffic conditions.  
**Alignment to Delivery Program:** Strategy 6.2 Improve the management of public parking on-street and off-street.

**(Grieve/Silcocks)**

**Resolved:**

THAT:

- A. The unbroken centreline in the straight section of Suttie Road, Bellevue Hill, between the bends just east of Manning Road and adjacent to the Lough Playing Fields, be removed, as shown in Attachment 1, to allow legal unrestricted parking on the northern side of this straight section of Suttie Road;
- B. The statutory 'No Stopping' restrictions referred to by Regulation 208 Clause 1, subrule (6) of the NSW Road Rules, 2014 which requires vehicles to stop no closer than 3 metres from an unbroken dividing line (centreline in this case) be signposted, as shown in Attachment 1, to re-inforce the legislation to members of the public who are unaware of this NSW Road Rules Regulation; and
- C. The existing 'No Parking' restrictions be replaced with 'No Stopping' restrictions on the southern side of this straight section of Suttie Road, as shown in Attachment 1.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Witt  
Councillor Wynne

Nil

**5/0**

**Items to be Submitted to the Council for Decision with  
Recommendations from this Committee**

**Item No:** R1 Recommendation to Council  
**Subject:** **CHILD SAFE ORGANISATION - PUBLIC EXHIBITION FEEDBACK**  
**Author:** Eva Leszczynska, Manager People, Safety & Performance  
**Approver:** Sue Meekin, Director Corporate Performance  
**File No:** 23/113875  
**Purpose of the Report:** To report on the public exhibition of the Draft Child Safe Policy and Draft Child Safe Code of Conduct and to seek Council's adoption.  
**Alignment to Delivery Program:** Strategy 11.1 Build an efficient organisation that places customers and the community at the heart of service delivery

**(Grieve/Price)**

**Recommendation:**

THAT Council:

- A. Note that no submissions were received in relation to the Draft Child Safe Policy and Draft Child Safety Code of Conduct in response to public exhibition (1 May 2023 until 28 May 2023)
- B. Adopt the Child Safe Policy at **Attachment 1** and Child Safe Code of Conduct at **Attachment 2**.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Wynne

**Against the Motion**

Nil

**6/0**

**Item No:** R2 Recommendation to Council  
**Subject:** **MONTHLY FINANCIAL REPORT - 31 MAY 2023  
INVESTMENTS HELD AS AT 30 JUNE 2023**  
**Author:** Abdullah Rayhan, Team Leader Financial Services  
**Approvers:** Paul Ryan, Chief Financial Officer  
Sue Meekin, Director Corporate Performance  
**File No:** 23/110799  
**Purpose of the Report:** To present the monthly financial report for May 2023 and to present a list of investments held as of 30 June 2023.  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Note:** Late correspondence was Council's Chief Financial Officer, Paul Ryan.

**(Grieve/Silcocks)**

**Recommendation:**

THAT the Committee:

- A. Receive and note the Monthly Financial Report – May 2023.
- B. Note that the Council's 12-month weighted average return for May 2023 on its direct investment portfolio of 4.21% (LM: 4.16%, LY: 0.81%) exceeds the benchmark 90-day AusBond Bank Bill Index of 3.56%.
- C. Note that the interest revenue for the year to date 31 May of \$2.68M, exceeding the revised forecast in Q3 of \$2.35M for the same period.
- D. Receive and note the list of Council's investments held as of 30 June 2023 (provided as late correspondence).

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Wynne

**6/0**

**Against the Motion**

Nil

There being no further business the meeting concluded at 6.50pm.

**We certify that the pages numbered 439 to 448 inclusive are the Minutes of the Finance, Community & Services Committee Meeting held on 3 July 2023 and confirmed by the Finance, Community & Services Committee on 7 August 2023 as correct.**

\_\_\_\_\_  
**Chairperson**

\_\_\_\_\_  
**Secretary of Committee**